

PTA Meeting

Monday 8th November 2021

(Microsoft Teams)

Present

Jenni Smith (Chair)
Sejal Brahmbhatt (Vice Chair)
Hannah Surtees (Treasurer)
Nicola Tighe (Vice Treasurer)
Louise Taylor (Secretary)
Mrs. Sharpe
Kate Sheppard
Gemma Starkings
Billie Humphries
Mark Mahabir

Apologies

Lisa Yip (Vice Secretary)
Nick Jethwa

1. Welcome

Jenni welcomed everyone to the meeting.

2. Previous meeting actions

Quiz - We will look to hold an online quiz towards the end of January.

Barn Dance - Billie has spoken to Roots who have kindly offered the use of their barn free of charge. The barn can hold between 100 and 125 people standing. A hog roast would cost in the region of £500 and the band in the region of £450. If we look to sell tickets at £15 per person it would generate between £1,500 and £1,875, so a potential profit of between £550 and £975. In addition to this, we would also be able to sell alcohol to generate a further profit. The event would be open to parents as well as the general public. We would look to hold this event in May/June 2022. *Actions: Check insurance, get further costings for hog roast and band.*

3. Finance Update - Hannah Surtees

As of 7th October 2021 (bank statement date) there was a bank balance of £2,441. After commitments for hymn books, ties and year 6 Warning Zone trip, there is a balance of £1,500.

Since this statement we have received a donation of £5,000 from the Pochin family towards phase 2 of the garden project. Hannah has applied for gift aid.

4. Christmas Raffle

We discussed that even though we have approached over 20 local businesses, we have only received a few raffle donations. A big push required to obtain prizes. Gemma suggested approaching the Curve and De Montfort Hall. *Actions: Push for further prizes*

5. Christmas Play

Classes 1, 2 and 3 will be performing a Christmas play, although with limited numbers attending. Parents would usually be allocated 4 tickets for a performance but this will be reduced so as not to over crowd in the village hall.

6. Christmas Gifts

Although it was discussed at the last meeting that parents would be asked to donate a book for the library rather than buying teacher gifts, Mrs. Sharpe confirmed that this would be something for next year. Therefore, teacher gifts can still go ahead.

7. Teacher Requests

Smarties Challenge - Mrs. Sharpe informed everyone that the Smarties Challenge raised £492 for class 1 play resources and thanked the PTA for supplying the Smarties.

Christmas dinner - The School will ask parents to supply Christmas crackers for their children and asked if the PTA could fund the table cloths, plates and a donation/gifts for the cooks and cleaners.

School garden - Mrs. Sharpe would like to fill in the pond in the garden as the school could make better use of the space. We will make a plea to parents with any landscaping/groundwork experience to help do this. *Actions: Labour to help in garden.*

English/books - Mrs. Sharpe/Miss. Evans have been looking into having bespoke texts made up for each class to tie in with the curriculum. This would cost in the region of £1,700. Gemma suggested a read-a-thon to raise money for this. It could take place in March to coincide with World Book Day with the possibility of an author coming in to school to do a reading and also signing books for the winning class.

8. AmazonSmile

Sejal suggested that we look at signing up to AmazonSmile. It is similar to easyfundraising wherein Amazon give cash back on purchases. Hannah to look at getting us signed up.

9. New Ideas for Fundraising

As already discussed, we will look to organise a Quiz in the New Year, a read-a-thon in March and a Barn Dance in May/June.

10. AOB

Banking - Hannah and Nicola tried to pay cash in at the Post Office rather than travelling to branches. Unfortunately, they were unable to do this without a debit card. Gemma mentioned that she is a member of another committee that bank with HSBC and they do all their banking with the Post Office. Hannah will speak to HSBC to find out what is required.

Parking - The police recently attended at pick up to show a presence and will come randomly to deter dangerous/inconsiderate parking. Mrs. Sharpe is currently talking to the cricket ground and Mr. Pochin about the possibility of using the cricket ground car park, although she isn't particularly happy about using the footpath along the busy road. Discussing costings for making a footpath through the cricket grounds. Will look at fundraising for this if it is viable.

11. Next Meeting

The next meeting will be held on Monday 17th January at 6pm.

Actions: -

Quiz: Organise online quiz

Barn dance: Check insurance, get further costings for hog roast and band.

Christmas raffle: Push for further prizes

School Garden: Labour to help in garden.

English/bespoke texts: Organise read-a-thon and author to attend school.

AmazonSmile: Sign up

Banking: Hannah to speak to HSBC regarding using Post Office for deposits.

Parking: Look at specific fundraising for possible path through grounds of cricket club.

