

PTA Annual General Meeting

Wednesday 9th September 2020

(Microsoft Teams)

Present

Jenni Smith (Chair)
Sejal Brahmhatt (Vice Chair)
Louise Taylor (Secretary)
Lisa Yip (Vice Secretary)
Julie Barker (Treasurer)
Hannah Surtees (Vice Treasurer)
Ria Sharpe
Cat Townsend
Mrs. Sharpe

1. Welcome

Welcome everyone to the meeting and thank you for joining us!

2. Chairs Report 2019/2020

Unfortunately, due to Covid-19, there isn't an awful lot to report as all events scheduled from March onwards were cancelled. Prior to this, the following was raised during our financial year (ending 31st May 2020): -

Autumn Fair - £2,823.47
Discos - £418.74
Plays - £495.99
Sports Day - £402.76
Easyfundraising (continuous income) £211.44

The money was used to fund lots of wonderful things, including:

- Hymn books
- Recorders & books
- Code breaking workshop
- Beauty and the Beast panto at school
- Selection boxes and Easter eggs
- Santa visiting school
- Leavers hoodies for year 6 children

There were also the usual donations and class expenses (full breakdown can be seen in the Treasurer's Report attached).

The PTA would like to thank everyone involved in raising this money and for their continued support to enhance the children's time at school. Without you, we wouldn't be able to raise this money.

The good news is that Mrs. Sharpe has some exciting things to talk about (see below).

We will all have to come up with new and innovative ways to fundraise going forward. I'm sure we can all pull together to achieve our goal.

3. Finance Report

The PTA has a balance of £6,555.58. Discussed where money had been raised and where the money had been spent (see attached Report).

4. Committee Elections

Chair -	Jenni Smith
Vice Chair -	Sejal Brahmhatt
Secretary -	Louise Taylor
Vice Secretary -	Lisa Yip
Treasurer -	Hannah Surtees
Vice Treasurer -	Nicola Tighe

Class Liaison's - T.B.C.

5. Fundraising going forward

Mrs. Sharpe announced that Mr. Pochin has very kindly given us another garden to use in return for a posey of flowers (to be grown in the garden). It will need some work to get it up to scratch and so he has also kindly offered the services of his gardener. We will, however, still need a lot of volunteers/helpers to make it a wonderful space for the children to not only plant and grow, but a wonderful space to play! This will require a lot of funding and so this year we are going to set a fundraising target specifically for this purpose. To help us along, Mr. Pochin has made an amazing gesture and has offered to match our garden fundraising pound for pound! We are setting the fundraising target at £20,000 (including Mr. Pochin's donation). This may seem like a huge amount but we are already off to a great start as a parent at the school has donated a whopping **£2,500** to start us off!! This is a very generous donation and we thank them sincerely!

With regard to ways to raise this money, we have had some wonderful suggestions from parents. These include:

- Sponsored virtual walks
- Recipe book where parents and children send in their favourite recipes to be made into a book. This can then be sold to raise money.
- Take-away school dinners where parents can buy school dinners to take home.
- Decorate a wooden spoon for Halloween.
- Non-uniform days

- Quizzes
- Raffles

It was decided that we would proceed immediately with non-uniform day (02/10/20), decorate a Halloween spoon (30/10/20). Recipe book, take-away dinners, quizzes and raffles to be discussed in more detail and then actioned. Mrs. Sharpe suggested that maybe the sponsored events could be incorporated into The Pochin Challenge that the children will be taking part in at school and maybe incorporate Burrough Hill, Rutland Water and Bradgate Park (Old John). To be discussed further.

We will also be setting up a charity eBay shop to sell donated items. Julie will look into setting up the Paypal account for this.

Textile bank - as we were unable to proceed with Jimmy Joe's last year we have managed to arrange for a textile bank to be delivered for us to use all year round. As space is so limited at school, Thorpe Farm/Roots have kindly allowed us to site it in their carpark. This is fantastic news as this can be used by school parents as well as members of the public. In return, they will pay us £400 per tonne (40p per Kilo). This will hopefully generate us a continuous income. Ria kindly offered to monitor it and inform Louise when it needs emptying.

Some really fantastic things to organise and look forward to!

6. Christmas cards

Lisa offered to liaise with Kate Sheppard to organise.

7. Teacher Requests

No requests at present.

8. AOB

Selection boxes - speak to Adele to enquire when they will come into stock at Tesco.

Julie mentioned that if we wish to hold raffles and sell tickets we would need to renew the gambling licence. All in agreement to renew.

Mrs. Sharpe suggested that we find out if any parents work for companies that match fund to help us with the garden fund.

PTA to sell drawstring PE bags. Decided that the best way forward is for these to be sold from the school office until we have a Paypal account set up.

9. Next meeting

The next meeting will be held on 3rd November 2020 at 6pm via Microsoft Teams.

The Pochin School PTA					
Treasurers report for year ending 31st May 2020					
Opening balance from May 19				4,662.06	
Movement 19/20 (as per balance below)				1,893.52	
Closing Balance 31 May 2020				6,555.58	Balance as per bank reconciliation 0.00
Event/Description	Income	Expenditure	Balance	Prior Year	
Class Exp. *	0.00	-1,045.02	-1,045.02	-1,079.27	Annual spend (£100 per class per term £1500 available)
Autumn Fair	3,550.51	-727.04	2,823.47	2,627.48	
Christmas Cards	339.50	-372.40	-32.90	-71.26	
Church Donation	0.00	-200.00	-200.00	-200.00	Annual spend
Class Parties	0.00	0.00	0.00	-276.66	
Crackers/Selection Boxes/Santa Suit	0.00	-165.99	-165.99	-143.80	Annual spend
Discos	779.93	-361.19	418.74	488.97	
Easter Eggs	0.00	-116.00	-116.00	-106.50	Annual spend
Easy Fundraising	211.44	0.00	211.44	243.72	
Jimmy Joes	0.00	0.00	0.00	164.50	
Leavers Hoodies	0.00	-365.75	-365.75	-365.75	Annual spend
Mad March Hair	0.00	0.00	0.00	128.50	Not held 2020 due to COVID-19
Nelson Book Scheme	0.00	0.00	0.00	-237.99	Special Request
Panto Lollies	0.00	0.00	0.00	-168.90	Special Request
Plays	695.12	-199.13	495.99	409.67	
PTA Subscription	0.00	-110.00	-110.00	-105.00	Annual spend
PTA Expenses	0.00	-27.99	-27.99	0.00	
Smoothie Bike	0.00	0.00	0.00	-297.00	Special Request
Snowdon Climb	717.77	0.00	717.77	1,928.07	Special fundraiser
Sports Day	463.00	-60.24	402.76	460.99	
Spring Coffee	0.00	0.00	0.00	1,202.25	Not held 2020 due to COVID-19
Stoneage Workshop	0.00	0.00	0.00	-810.00	Special Request
Twinkle Subscription	0.00	0.00	0.00	-74.88	Special Request
Uniform	587.00	0.00	587.00	145.54	
School Donation **	0.00	-1,700.00	-1,700.00	-4,600.00	
Totals	7,344.27	-5,450.75	1,893.52	-737.32	
* Class Expense Breakdown			Balance		
Class 1 Expenses			-236.47		
Class 2 Expenses			-15.35		
Class 3 Expenses			-164.07		
Class 4 Expenses			-78.40		
Class 5 Expenses			-550.73		
SEND Expenses			0.00		
			-1,045.02		
** School Donation Breakdown			Balance		
Prior Year C/Fwd	Annual donation		-983.27		
Hymn Books	Annual donation				
Recorders & Books	Annual donation				
School Garden Donation	Annual donation				
Trophies	Annual donation		355.84		
Book bags & Uniform	Annual donation		977.00		
Code Breaking	Special Request		599.00		
Beauty and the beast	Special Request		299.00		
Balance taken into 20/21			452.43		To be used in the following years accounts
			1,700.00		

